


**MEMORANDUM OF UNDERSTANDING**  
between  
**Federal Correctional Institution (Employer)**  
**El Reno, Oklahoma**  
and  
**AFGE Local 171 (Union)**  
regarding use of the LAN System  
**June 15, 1999**

This memorandum of understanding constitutes an agreement between the undersigned parties on use of the institution Local Area Network (LAN) system by the Union.

1. The Employer will install LAN remote access software on a computer provided by the Union at the Union House. Use of and dial-up access to the LAN system will be limited to three (3) bargaining unit members to be designated by the Union. These designated users will be responsible for the security of the FTS 2000 calling card access number. The Union acknowledges that telephone toll charges incurred by use of the FTS 2000 calling card are subject to review by the Financial Management Branch, Central Office.
2. Internet access through the LAN will not be granted lieu of a private provider which the Union agrees to maintain at their own expense if continued Internet access is desired.
3. The Union agrees to utilize the LAN for official government business and representational duties under statute. The LAN will not be used for internal union business.
4. The Union agrees to follow Bureau of Prisons policy on computer and information security regarding use of the LAN. The Union further acknowledges there is no expectation of privacy in use of the LAN.
5. Both parties agree that messages, memos, and notifications sent via the LAN will be considered as valid as signed paper copies. This provision does not apply to correspondence required by the Master Agreement to be sent via Certified Mail.
6. Both parties agree to utilize the LAN to the greatest extent possible for the exchange of information and data, as well as communication between the parties.

For AFGE Local 171:

  
Bill Woods, President

6-15-99

For FCI El Reno:

  
Mark Lowe, Human Resource Manager